

AUSTRALIAN GENERAL PRACTICE ALLIANCE (AGPA)

ANNUAL GENERAL MEETING

Thursday 16 November 2023

By Zoom Videoconference

<https://us02web.zoom.us/j/89180611610?pwd=YTM5Vi9yQVp3aGdSdW9DeTJmbzYwQT09>

Meeting ID: 891 8061 1610 **Passcode:** 506545

NOTICE OF MEETING

Members of the Australian General Practice Alliance (AGPA) are notified that the Annual General Meeting of the Australian General Practice Alliance will be held on **Thursday 16 November 2023** commencing at 8:00pm (AEDT).

AGENDA

1. Welcome
 2. Attendance and Apologies
 3. Approval of Minutes of the 2022 AGM held on 23 November 2022
 4. Chair's Report
 5. Consideration of annual financial report, Directors' report and the Auditor's report
 6. Appointment of Auditor for 2023-24
 7. Election of Directors
Note: Four (4) AGPA Board positions fall vacant at this AGM – two by rotation provisions in the Constitution (Kevin Arlett and Mukesh Haikerwal), one under Casual Vacancy provisions in the Constitution (Sarah Lewis) and one due to resignation (Brenda Murrison).
 8. Meeting close
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**DRAFT MINUTES OF THE AUSTRALIAN GENERAL PRACTICE ALLIANCE (AGPA)
ANNUAL GENERAL MEETING HELD ON WEDNESDAY 23 NOVEMBER 2022
BY ZOOM CONFERENCING**

The meeting opened at 8.11pm (AEDT).

1. PRESENT

Dr John Deery (Chair)	Dr Mukesh Haikerwal
Dr Kevin Arlett	Dr Richard Barker
Dr Brenda Murrison	Dr Craig Richards
Dr Janice Coleman	Dr Lyn Wren
Dr Owen Latimer	Richard Hart (Secretary)

APOLOGIES & PROXIES

Apology	Proxy – in favour of
Dr Jared Dart	Dr John Deery
Dr Maria Boulton	Dr John Deery
Jian Mao	Dr Lyn Wren

2. CONFIRMATION OF MINUTES

2.1 Special General Meeting, 18 November 2021

Resolution: The minutes of the Special General Meeting held on 18 November 2021 were confirmed as a correct record. (M Haikerwal/B Murrison)

2.2 Annual General Meeting, 18 November 2021

Resolution: The minutes of the Annual General Meeting held on 18 November 2021 were confirmed as a correct record. (B Murrison/L Wren)

3 CHAIR'S REPORT

The Chair spoke to his circulated report, highlighting the ongoing pressure placed on General Practices by the COVID-19 pandemic; AGPA's advocacy on a number of fronts including representation on the Primary Care Implementation Group (PCIG) and Primary Health Care Queensland; a continued focus on the Pathology Rent issue; submissions to Government and public advocacy on a range of issues including the lack of indexation for Medicare, the vaccine program, telehealth and the trend to private billing and GP shortages. He noted the work of AGPA's Practice Support and Continuity Program which is focussed on the business of General Practice and provides support to Practices via webinars and some very successful GP Peer Discussion Groups.

The Chair thanked Directors and members for their commitment and efforts on behalf of AGPA over the past year. He acknowledged and commended the significant contribution of Dr Maria Boulton who resigned as an AGPA Director following her appointment as the President of the AMA Queensland. Maria had been a Director since November 2019 and was a key person in representing the organisation to great effect.

On behalf of the Board and members, Dr Haikerwal thanked Dr Deery for his considerable efforts over the past 12 months as the Chair of AGPA.

4 CONSIDERATION OF 2021-22 ANNUAL FINANCIAL REPORT, DIRECTORS' REPORT, AUDITOR'S REPORT

The Chair presented the Financial Statements, Director's Report and Auditors Report for 2021-22 as circulated.

Resolution: That the 2021-22 audited Financial Report and Directors' Report be accepted. (J Deery/B Murrison)

5 APPOINTMENT OF AUDITOR for 2022-23

Resolution: That Bonsella be appointed as AGPA Auditor for 2022-23. (J Deery/B Murrison)

It was noted that while the audit firm remains the same, the company has a policy of changing the audit partner annually.

6 ELECTION OF DIRECTORS

Richard Hart assumed the Chair for the election of Directors, noting that the AGPA Chair will be elected by the Board at the next Board Meeting.

Those present were advised that four (4) AGPA Board positions fall vacant at this AGM, one due to resignation during the year (Maria Boulton), two due to rotation provisions in the Constitution (John Deery and Brenda Murrison) and one unfilled position from the 2021 AGM. Four nominations had been received by the due date from:

- John Deery
- Brenda Murrison
- Richard Barker
- Craig Richards

As the number of nominations did not exceed the number of vacancies, no election was necessary, and the nominated Directors were declared elected for a term of three years.

John Deery resumed the Chair for the remainder of the meeting.

The Chair thanked the ongoing Directors and acknowledged their work during the past 12 months to further the aims of the AGPA. He thanks those present for their attendance.

7 MEETING CLOSE

The Chair thanked members for their presence, input and ongoing support to the Alliance and closed the meeting at 8.28pm.

NOMINATION FOR POSITION OF AGPA DIRECTOR

Pursuant to the AGPA Constitution, nominations are called for AGPA Directors. Under Clause 16.1 of the AGPA Constitution, there is a minimum requirement for three Directors; pursuant to a Board resolution the maximum number of Directors is eight.

Under Constitutional changes passed at the Special General Meeting in 2021, Directors are elected for three years.

Nominations are to be made on the form below and forwarded to the AGPA Secretariat by cob on **Tuesday 14 November 2023**.

NOMINATION FORM FOR AGPA DIRECTOR

Name of nominee:

I confirm that I am prepared to be a Director of the the Australian General Practice Alliance Limited (AGPA).

Signature:.....

Name of nominator:

(Note: nominator must be an AGPA member; self-nominations are acceptable)

Note: Prior to appointment as a Director of AGPA, Directors must have obtained a Director Identification Number (DIN).

AGPA AGM REGISTRATION FORM

You may register for the AGPA AGM by returning this form or by accepting the calendar invitation which will be sent to all members.

I will / will not be attending the Annual General Meeting of the Australian General Practice Alliance on Thursday 16 November 2023.

Name: _____

Address: _____

E-mail: _____

Telephone: _____

FORM OF PROXY

I,, a member of the Australian General Practice Alliance, am unable to attend the 2023 Annual General Meeting of the Alliance, to be held via Zoom Videoconferencing on Thursday 16 November 2023.

I appoint or, failing him/her, the person presiding at the meeting, to be my proxy to attend the meeting and to vote on my behalf.

Name: _____

Address: _____

Telephone: _____

Please return completed Proxy Form to the Secretariat by cob **Tuesday 14 November 2023**.